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**Board of Directors' Meeting
July 25, 2012**

Present: Jeff Hunsberger, Sandy Paquette, Katie Marvin, Karen Shea, Bryn Fisher

Staff: Scott Johnson, Becky Gonyea, Wendelyn Duquette (Contracted financial consultant)

Absent: John Duffy, Dan Regan, Ronna Ziegel

1. **Minutes:** Jeff motioned to approve the minutes of May 30, 2012. Katie seconded. Motion passed. Karen motioned to approve the minutes of June 27, 2012. Katie seconded. Motion passed.
2. **FY'13 Budget Review and Approval:**
Scott and Wendelyn presented a draft FY13 budget, with salary recommendations, for board approval. The budget total is \$1,873,003.97.
Also provided was a comparison of the draft FY13 budget to the previous years.

Katie asked about the per person/program participant cost per program. The LFC has not done this analysis, but it could be beneficial to have this information when talking with donors, making program/budget decisions, etc.

Jeff motioned to approve the FY13 budget in the amount of \$1,873,003.97. Bryn seconded. Motion passed.

3. **LFC Officers:** A slate of officers was presented to the board for approval:
Dan Regan – Chair, Sandy Paquette – Vice Chair, Bryn Fisher - Secretary, John Duffy - Treasurer
Karen motioned to approve the slate of officers. Katie seconded. Motion passed.
4. **Agenda Setting for the Upcoming Year:**
The board continued the brainstorm of issues/ideas to move forward over the next year.
 - a. Increasing the public knowledge of LFC and our programs
 - i. Social media
 - ii. Utilize adverse child experience data
 - b. Documenting good outcomes
 - c. Nurturing relationships with prospective donors
 - d. Program updates by staff at board meetings, including presenting program data using a consistent framework to explain the program, impact, etc.

Scott noted that items a-c can be packaged as one effort.

Scott distributed info about Mark Friedman and the Results Based Accountability framework. The LFC has scheduled Mark to come to Vermont September 12th – 14th. Jeff and Sandy will attend the training.

Scott reminded the board that the Summer 2012 LFC Update contained “note from the Executive Director” that focused on Reach Workforce Participation Rates. Scott and Becky will continue to collect and use existing data.

5. **Other Business:**
 - a. Property updates and tax exempt status – Scott continues to engage with the town administrator, zoning administrator, legislators, etc. A meeting will take place with the adjacent landowners to discuss the extension of town water and sewer to these properties.

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Scott suggested that the board revisit the question regarding whether the LFC should request exemption from town taxes, which is allowable according to a Vermont Supreme Court ruling. The Board will discuss this at a future meeting.

- b. **Royal Tea Party** – The LFC tea party, on July 21st, was a huge success. 90 children attended with one or more parents, grandparents, and/or other caregiver to have their photo taken with Cinderella and Prince Charming, enjoy tea and cookies, and participate in art and craft activities. The LFC has decided that the current facility can no longer accommodate group activities of this size and will hold future events off-site (schools, etc.).

6. **Adjournment:** Bryn motioned. Karen seconded. Motion passed.

Next Board Meeting
August 22, 2012
5-7pm at the LFC