



Plan For Work Search

Parent / Guardian Name: _____ Phone #: _____

Address: _____

Work Search is limited to 6 part-time weeks or 3 full-time weeks within a 12 month period. Work search service need does not cover school age children except during school year vacations and the summertime. To use work search for school age children at other times requires a variance.

Activities necessary to obtain employment, or to obtain training leading to employment

A. I plan to use the following sources to locate employment:

- | | |
|-------------------------------------------------------------------------------------|------------------------------------------------------------|
| <input type="checkbox"/> Newspaper | <input type="checkbox"/> In-Person Interview with employer |
| <input type="checkbox"/> Phone Calls | <input type="checkbox"/> Dept. Economic Service |
| <input type="checkbox"/> Sending Resumes | <input type="checkbox"/> Department of Labor |
| <input type="checkbox"/> I would like a referral to a job location/placement agency | |
| <input type="checkbox"/> Other - Please explain: _____ | |

B. I would like to use the following days for work search: Sun__Mon__Tue__Wed__Thu__Fri__Sat__

Please circle planned child care use: 6 part-time weeks or 3 full-time weeks

Start date: _____ Provider's ID #: _____ Provider's Phone #: _____

Provider's Name: _____

Provider's Address: _____

I understand that I must report any changes in my unemployment status immediately. If I locate work, I will report job status and income verification to my Child Care Subsidy Specialist (CCSS). I will provide my CCSS with a written statement from my new employer, stating when my employment began, including weekly work schedule (days and hours to be worked), and hourly/weekly gross wage. If you have any questions please call:

Signature

Date

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