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**Board of Directors' Meeting
December 18, 2013**

Present: Bryn Fisher, John Duffy, Peter Peltz, Sandy Paquette, Brenda Christie

Staff: Scott Johnson, Becky Gonyea

1. Annual Appeal Thank You Calls

Board members made thank you calls to annual appeal donors to date. Members will make more calls at the January meeting.

2. Approval of Minutes

Duffy motioned to approve the minutes of November 20, 2013. Brenda seconded. Motion passed.

3. Results Based Accountability – Chapter 6

The chapter focused on RBA reporting methodologies and presenting the Scorecard to various audiences. The Board discussed using data to make decisions and both the positive and negative implications for how data can be misinterpreted depending on the audience. We also touched on using data for program design and budgeting.

The Board viewed the new data page on the LFC website - <http://www.lamoillefamilycenter.org/our-data>
This page currently includes the Children's Integrated Services scorecard, but will be updated with other scorecards as they are ready to be released.

4. Other Business

a. Audit

Scott distributed the final audit document to the Board members.

b. Staff Bonus

Sandy motioned to approve a staff bonus of \$100 per staff member which will be included in their next paycheck. Brenda seconded. Motion passed.

c. Property Committee Update

The property committee met on December 9th to discuss/view potential properties in downtown Morrisville. Other property options suggested for consideration were the Hannaford lot and the Armory.

Becky will send the original space analysis completed by the Cushman Design Group in 2011.

Programming options to consider for the future include – childcare expansion, room for future growth, residential programming for young moms and their children

d. Development Director Updates

- Holiday Project – nearly 400 children received gifts. The board expressed gratitude to all staff who helped to make the event so successful.
- Adopt a Family – 31 families were adopted.
- Annual Appeal – Funds raised to date are higher than in previous years. We will have a much better idea of the appeal success by the next board meeting.

e. Learning Together Analysis

The LFC contracted with Susan Titterton to research the reasons that Learning Together participation has shifted from serving pregnant and parenting young women to serving primarily at-risk young women. The board will discuss the finding and implications for program design at the January meeting.

f. January Agenda

No discussion.

5. Adjournment

Brenda motioned to adjourn. Duffy seconded. Motion passed.

Follow Up/Action Steps

- Becky will send the 2011 space analysis document to board members

Future Meeting Agenda

- Learning Together participant analysis and program design
- Annual appeal donor thank you calls
- Capital campaign preparation
- Continued visioning for the future of the LFC
- Results Based Accountability
- Progress on audit recommendations

Next Board Meeting
January 22, 2014 5-7pm
Lamoille Family Center