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**Board of Directors Meeting  
December 22, 2010 5 – 7pm**

**Present:**

Board Members - Bryn Fisher, John Duffy, Keith Thompson, Dan Regan, Bryce Breton, Ronna Ziegel  
Staff – Scott Johnson, Becky Gonyea

**1. Board Recruitment & Development**

Duffy contacted Ann Mallett. She declined an invitation to join the board.

Bryce will contact Melissa Volansky and Jan Roy. Becky will contact Clea James pending results of Bryce's contacts.

**2. Building & Capital Campaign**

**a. Status Report: Hiring a realtor, engineer and architect**

LFC has contracted with Grenier Engineers to conduct preliminary work. The test pits have been done with positive results and they have completed a contour map and are working on a site map.

LFC has contacted the Cushman Design Group to complete preliminary building design plans. Scott and Becky will meet with Andrew Volansky on January 4<sup>th</sup>.

Option for land purchase was signed today and should go to the seller tomorrow from Pall Spera Realtors.

**b. Status Report: Transferring financial accounts to local banks**

We have met with People's United Bank, Community National Bank, and Union Bank.

LFC will continue to research the options for consolidation by requesting a written summary of services from all three banks.

**Executive Session**

Ronna motioned and Bryce seconded to go into executive session. The Board went into executive session at 5:40. The Executive Director was invited to remain.

At 7:20 the Board came out of executive session.

**3. Personnel and Policy**

**a. Comptroller resignation**

Keith motioned and John seconded to table the acceptance of the comptrollers resignation until a future board meeting. The Board approved this motion.

The Board endorsed the Executive Director's next steps on this matter. It was agreed to hold a special session on Wed. 12/29/10 at 5PM to discuss the comptroller's resignation.

**b. Compare 2 Health Care Policies**

Scott reviewed a comparison of health care plans.

The Board opted to make a decision at the immediately upcoming meeting.

**4. Other Business**

Bryce motioned to authorize the Executive Director to secure an attorney to represent the board as needed. Keith seconded. The Board approved.

*Encouraging, Educating and Celebrating Families*

A United Way Community Partner 

## **5. Approval of minutes**

Bryce motioned to accept the minutes of 11/17/2010. Duffy seconded.

Discussion: Agenda is currently posted on the website. There is consideration given to in the future posting unapproved minutes on the website.

The Board accepted minutes as written.

## **6. Programs**

a. **LINK and Learning Together – Consultant Report** – Tabled

b. **IT security and potential grant** – Tabled

## **7. Other Business - Management and/or Board Committee Reports and Updates**

a. **Legislative – Update on communications** - Tabled

b. **Website transparency** - Tabled

## **8 Adjournment –**

Bryce moved to adjourn the meeting at 8:05. Keith seconded and the board adjourned.

**Next Board Meetings**  
**Special Meeting**  
**December 29<sup>th</sup> – 5:00 – 7:00PM**

(Every 4<sup>th</sup> Wednesday of the month)  
**January 26<sup>th</sup> – 5:00 – 7:00PM**

**Future Action and Agenda Items:** Full review of the Policy and Procedure Manual; Preparation for building an FY'12 budget; Organizational and Management Structure