



480 Cadys Falls Road
Morrisville, Vermont 05661
Phone – (802) 888-5229
Fax – (802) 888-5392
Web – www.lamoillefamilycenter.org

Board of Directors' Mtg February 22, 2012

Present: Bryn Fisher, Jeff Hunsberger, Dan Regan, Sandy Paquette, Ronna Ziegel, Bryce Breton, John Duffy
Staff: Scott Johnson, Becky Gonyea

1. Approve Minutes

Bryn motioned to approve the minutes from November 30, 2011 and January 25, 2012. Sandy seconded. Motion passed.

2. FY12 Budget Report

Scott and Wendelyn presented a profit and loss statement for July 1 - December 31, 2011. The Board received and accepted the report and acknowledged their appreciation for the work that went into creating a clear and concise report.

3. New Home for LFC

Updates and Developments

The option on the Harvey property has been extended until March 31, 2012.

Scott consulted with Cushman Design regarding assessing the possibility of expansion and renovations at the current facility. It was determined that, due to wetland restrictions, parking can not be expanded to meet the need of staff, visitors and an expanded child care center.

Scott received an update on the church property from Father Prive:

- Church representatives met with the Bishop on February 7th.
- The review and finance committees voted to sell all 4 churches and build one new church.
- The committees support selling the Morrisville property to establish an initial fund to begin their project.
- The Bishop expressed interest in the church continuing to collect information to study the feasibility of a sale prior to a final decision.
- The church review and finance committee are meeting again with the Bishop on March 13th.

Capital Campaign

The board expressed satisfaction with their training with Christine Graham. Members questioned whether the training should wait until the LFC is closer to launching a capital campaign. The Board discussed the need to begin approaching/cultivating prospective donors now. This will enhance support to the LFC overall, not just during a capital campaign.

Members raised concerns about holding the 2nd training session with Christine in March when there will also be important business items to discuss including the Harvey option and the next steps with the church. The Board decided to postpone the training with Christine until April or May. The Board will continue discussion in March regarding the agenda/content for future training with Christine.

4. Directors Updates/Reports

Executive and Development Director Reports

Scott reviewed his report to the Board that highlights his work/accomplishments over the past year. The report included the following areas:

- Staff and Program Development
- Information Technology
- Salary and Benefits
- Financial Systems
- Building and Property
- External Partners/Collaboration
- Other Developments

Dan commented that the focus of Scott's report was primarily on internal factors, e.g., staffing, IT, etc., and not on program/participant outcomes. Scott described the current efforts to build a LFC outcomes based measurement system using Results Based Accountability and the Results Scorecard.

Teen Center - If it remains open next year, the teen center will run a deficit due to a loss of a funding source. This will lead to the need to utilize existing LINK staff to provide coverage, taking time away from providing crisis intervention and case management. Scott and staff are having conversations with the church and community partners to discuss options to keep the Teen Center open.

Becky reviewed her report with the Board for the past year. The report included the following areas:

- Fundraising
- LFC facility/capital campaign
- Public relations
- Leadership team activities

Becky discussed the need for the LFC to develop a high profit fundraising event such as a performance at the Spruce Peak Performing Arts Center.

Annual Meeting - Scott has asked the Governor to attend the Annual Meeting. He does not schedule beyond two months, so we will have to wait to see if he can attend. The meeting is currently scheduled to take place on June 27th but may change due to Board member availability.

Supervised Visitation - A new supervised visitation program opened in Hyde Park. This program has high fees and focuses on providing supervised visits in public spaces/activities. Participation in the LFC supervised visitation program is currently low. Bryce will talk with Scott about her ideas to address the lack of referrals and use of the program.

5. Board Membership and Roles

Prospective board members

Board development is critical to the success of a future annual campaign.

What is the Board's strategy for recruitment?

Board members should think broadly about who could be an effective member.

Ask staff about ideas for prospective board members.

Selection of vice-chair

Keith had resigned from the Board in January leaving the seat of Vice Chair open.

Jeff motioned to nominate Sandy as the Vice Chair. Ronna seconded. Motion passed.

5. Adjournment:

Bryn motioned to adjourn the meeting. Bryce seconded. Motion passed

NEXT MEETING - March 21, 2012