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**Board of Directors' Meeting  
March 26, 2014**

**Present:** Bryn Fisher, Sandy Paquette, Brenda Christie, John Duffy, Peter Peltz

**Staff:** Scott Johnson, Charlie Teske, Becky Gonyea

**1. Approval of Minutes**

Brenda motioned to approve the minutes of February 26, 2014. Duffy seconded. Motion passed.

**2. Budget FY'15**

**a. Budget Process FY'15 and LFC Board budget priorities**

Scott reminded the board about the budget priority areas that were brainstormed at the last meeting:

- Staff professional development
- Act as a broader resource/referral role for the community – central triage/clearing house – consider Outreach worker
- Next steps on LFC facility – Feasibility study? Child care expansion?
- Staff salary and benefits
- Addressing substance abuse issues (not duplicate, partner and fill gaps)
- Public engagement/marketing of the LFC

Charlie reviewed the budget development process. Charlie and Scott talked about possible revenue and expense changes for FY'15.

**3. Personnel - Possible Executive Session**

Sandy motioned to enter executive session. Brenda seconded. Motion passed. The board entered executive session at 5:45pm. The board came out of executive session at 6pm.

**4. Property**

**a. Action - Articulate a course of action**

Peter motioned to authorize the LFC to engage in a course of action, with costs not to exceed \$20,000, to contract with an architect to do conceptual drawings and Christine Graham to conduct a feasibility study to test the viability of a capital campaign to raise funds for a new facility on the Bridge Street property. Duffy seconded.

Yes – 4, No – 0, Abstain – 1. Motion passed.

**5. Draft procedure - Staff and Board Participation in LFC Services**

The board discussed the procedure as presented and agreed that a policy statement should be included and added to the LFC personnel policies. Scott will send the board the current LFC personnel manual.

Scott will bring a draft policy for approval to the April meeting.

**6. Other Business**

**a. Board Recruitment**

Members discussed potential community members to approach. Scott will talk with Floyd Nease and Peter will follow up with him if he expresses any interest. Scott will talk with Norm Andrews at a later time.

**b. Firewood Project on Bridge Street**

This project, organized by the United Way and the RSVP program, is looking for a new space for the firewood project for the coming year. The LFC has been asked to allow the project to use the Bridge Street property. Board members supported use of the property for this purpose.

**c. Annual Meeting**

The LFC annual meeting is June 25<sup>th</sup>. The Board discussed possible guest speakers and agreed that Scott should ask Rick Davis (Permanent Fund for Vermont's Children and Vermont Birth to Three) to speak about the importance of investing in early childhood services (beginning at birth).

**d. Joint Meeting of the boards of the LFC, Laraway, and Court Diversion**

The three Executive Directors are planning to organize a joint meeting over the summer of the three boards to meet one another and participate in a discussion about the Accountable Care Organizations and children's Medicaid. Peter will pursue a possible speaker.

**e. Learning Together graduation**

Graduation will be on June 11<sup>th</sup>. Board members are encouraged to attend this event.

**7. Adjournment**

Duffy motioned to adjourn. Sandy seconded. Motion passed.

**Follow Up/Action Steps**

- Scott will send the board the current LFC personnel manual.
- Scott will bring a draft policy (Staff and Board Participation in LFC Services) for approval to the April meeting.
- Scott will ask Rick Davis to be the Annual Meeting guest speaker.
- Scott will move forward with action approved by the Board to conduct a feasibility study.
- Scott will continue discussions with the United Way/RSVP regarding use of the LFC property for the firewood project.
- Peter will pursue a speaker for a joint Board meeting of LFC/Laraway/Court Diversion.

**Future Meeting Agenda**

- Policy - Staff and Board Participation in LFC Services
- Feasibility study – next steps and progress
- FY15 budget
- Learning Together program re-design update
- Capital campaign preparation
- Continued visioning for the future of the LFC
- Results Based Accountability
- Progress on audit recommendations

**Next Board Meeting**

**April 23, 2014 5-7pm**

**The Playroom (Fairgrounds Plaza – below Shear Image and New Fu Lin's)**