

**Lamoille Family Center
Board of Directors
June 27, 2016
Board Meeting - 5:00 – 7:00 pm**

Present: Sandy Paquette, Brenda Christie, Eileen Paus, Janelle Germaine, John Duffy, Scott Johnson, Charlie Teske, Paula Beattie

Absent: Bryn Fisher, Ronna Ziegel and Katie Marvin

Minutes

1. The Board introduced themselves as did Paula Beattie, incoming LFC Business Manager.
2. Minutes of May 25, 2016
 - a. Brenda made a motion to accept the 5/25/16 minutes with a recommended change in item 3.d. from, “No dedicated parking is a concern.” To “A concern was raised about whether or not there is adequate parking.” Janelle seconded the motion and it passed unanimously.
3. Board Recruitment/Officers
 - a. Scott acknowledged Marilyn May’s interest in joining the LFC Board. She is out of state and was unable to be present tonight but expressed her commitment to our work and the Board of Directors.
 - i. Duffy made a motion to accept Marilyn May to the LFC Board, Brenda seconded the motion and it passed unanimously.
 - b. Recruitment Efforts
 - i. Scott reported that he is still working on two prospects and that he has another interested candidate.
 - c. Election of Officers
 - i. Eileen made a motion to accept the slate of LFC Board officers with Bryn as Chair, Sandy as Vice Chair, Duffy as Treasurer, and Brenda as Secretary, Janelle seconded the motion and it passed unanimously.
4. Financial
 - a. Board Resolution putting Paula on financial accounts.
 - i. Brenda made a motion to add Paula Beattie as a signer on all LFC bank accounts including TD Bank, Union Bank, Community National Bank, Peoples United Bank Vermont Community Foundation and Morgan Stanley, Eileen seconded the motion and it passed unanimously.
 - b. Board Resolution on Worker’s Comp
 - i. Charlie explained that we needed to have current document filed with... regarding LFC Officers

1. Eileen made a motion that officers be excluded from coverage under the corporation's workers' compensation policy, and not be entitled to the protections provided by Vermont Worker's Compensation Act, Janelle seconded the motion and it passed unanimously.
- c. Board Resolution on Implementing a Retirement Plan
 - i. Charlie and Scott explained to the board their recommendation for implementing a Retirement Plan as a new benefit for LFC staff within the 1st quarter of FY'17.
- d. FY'17 Budget Approval
 - i. Duffy made a motion to approve the FY'17 budget with revenues of \$2,132,317, expenses of \$2,126,736 and a positive balance of \$5,581, Brenda seconded the motion and it passed unanimously.
 - ii. Brenda made a motion to provide all permanent part and full time staff with a \$500 bonus, Duffy seconded the motion and it passed unanimously.
5. Other Business
 - a. We discussed the summer Board Meeting schedule. Scott will confirm with Bryn about whether we will meet in July and notify the board next week.
 - b. Schedule future discussion on succession and strategic directions
 - i. The Board would like to have RBA program presentations; meet with the Development Consultant; discuss the Child Care program; and other topics as determined at future meetings.
6. Brenda moved to adjourn at 6:25pm, Duffy seconded and the motion passed unanimously.

FY'17 Strategic Directions: RBA, Property, Salary/Benefits, Board Expansion

Next Board Meeting

5:00pm – 7:00pm

July 27, 2016

(Regular Board meetings are typically every 4th Wednesday of the month)