

**Lamoille Family Center
Board of Directors
July 22, 2015
Board Meeting - 5:00 – 7:00 pm**

Present: Sandy Paquette, Peter Peltz, Brenda Christie, Dan Regan, Eileen Paus, Scott Johnson, Christie Leone

Absent: Bryn Fisher, John Duffy, Ronna Ziegel, Katie Marvin (on leave)

Minutes

1. FY'16 Strategic Directions – Property

a. Algorithm for Property Decisions

- i. The property committee met on 7/15/15 to review property options. Susan Titterton facilitated the meeting and introduced a process/algorithm intended to clarify property needs and to determine which properties meet needs and which properties should be removed from consideration.
- ii. “Must have” criteria included: within our timeframe, adequate parking, financially feasible, accessible location, playground space, all programs on site, respectful to staff needs, and room to grow. “Added value criteria” included: pedestrian access, energy efficient, possibility of other partners, and visibility.
- iii. Based on the above criteria, the committee was able to narrow options, to present to the full Board, down to the LFC Bridge St. property and two other Morrisville properties.
- iv. The committee recommended moving forward in exploration of the two additional properties concurrently with a final decision by September 30th.
- v. The Board agreed that it would be desirable to have preliminary building/renovation cost comparisons for each property and recommended contacting Steve Pitkin who has provided cost estimates for the Bridge St. property.

b. Bridge Street Property

i. Snow Disposal and Tree Clearing – Request from Town

1. The town of Morrisville has requested permission to purchase or log a portion of the LFC property to have a larger space to dump snow.

1. Subsequent discussion indicated Board members' hesitation to approve such a request, in light of continuing uncertainty over future development plans for the property. Additionally, board members noted Scott's expression of concern over the presence of remaining waste deposited on the property as a result of the snow disposal by the Town.

- ii. Status of siting snow removal in right-of-way easement
 1. The Town has taken steps to explore utilizing and altering property for dumping snow (adjacent to the LFC property sand pit) along a right-of-way on Bridge St. that had originally been intended as a utility easement. Scott has contacted an attorney, attended the Select Board meeting on 7/20/15, and sent a letter to the town to express concern regarding this issue. The Selectboard agreed at their 7/20/15 meeting to have Town Counsel review the deeds and easements to render an opinion.
2. Minutes of June 17, 2015
<http://www.lamoillefamilycenter.org/images/pdf/6-17-15%20lfc%20board%20minutes.pdf>
 - a. Peter motioned, Eileen seconded and the Board unanimously voted to approve the June 17th Annual Meeting minutes.
3. Personnel
 - a. Development Director
 - i. Christie Leone will leave the Development Director position effective August 7th. Scott has suggested that the Board take some time to consider the Family Center's current and future needs and what the development director position should look like moving forward.
 - ii. In the interim, Scott suggested hiring a part time temporary position to manage the day to day functions of the development office.
 - iii. This issue should be included on the agenda for the August Board meeting follow-up.
4. Financial
 - a. Year-end report – Board members received a year-end financial report to review and discuss at the August meeting if needed.
5. Adjournment
 - a. Dan motioned, Brenda seconded and the Board unanimously voted to adjourn.
6. For Follow-up: Development Director position, Child Care Center related to property, Susan Titterton to facilitate property exploration process.

FY'15 Strategic Directions: RBA, Property, Salary/Benefits, Board Expansion

Next Board Meeting

5:00pm – 7:00pm

August 26, 2015

(Regular Board meetings are typically every 4th Wednesday of the month)