

**Lamoille Family Center
Board of Directors
November 15, 2017
Board Meeting - 5:00 – 7:00 pm**

Present: Neal Fisher, Marilyn May, Eileen Paus, Cajsa Schumacher, Dixie Bolio, John Duffy, Sandy Paquette and Scott Johnson

Absent: Janelle Germaine, Kerri Johnson, Brenda Christie,

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Minutes

1. Neal welcomed the board and asked members to share personal updates by answering, “What would you like to report that most people don’t know about you?” Members shared personal stories revealing interesting histories where there was both uniqueness and commonality amongst board members.
2. Minutes
 - a. Cajsa moved and Sandy seconded to approve the minutes of October 25, 2017, and the board unanimously approved the minutes.
3. Financial
 - a. Sandy moved and Eileen seconded approval to remove John Duffy and add Cajsa Schumacher as an authorized signer on all accounts including: Union Bank, TD Bank, People’s United Bank, Community Bank, North Country Federal Credit Union, VT Community Foundation, and Morgan Stanley.
4. Executive Director Search Committee
 - a. The Search Committee provided updates and requests for decisions including:
 - i. The Executive Director Search document is completed and can be used by board members to reach out to prospective candidates and it will be posted on the LFC website in early December.
 - ii. The consensus of the board was that the Search Committee will bring the names of a minimum of 2-3 candidates for a final decision of the board.
 - iii. Cajsa moved and Eileen seconded to approve the job description as amended and the board unanimously approved the motion.
 - iv. The Search Committee recommended that the salary be communicated to candidates as that which is set for the Executive Director in the current FY’18 approved budget.
5. Annual Appeal and Fund Raising
 - a. Neal reminded the board of the importance for all members to donate to the Appeal at any level that feels most comfortable.
 - b. The board agreed to use a portion of the December and January board meetings to make donor thank you calls.
 - c. We did a review of the donor mailing list and members offered additional names to be added to the Annual Appeal.

6. Parent Child Center Network (PCCN) Advocacy
 - a. Scott reminded the board of the PCCN organizational sign-on letter and asked for members to consider who to approach.

 - b. Marilyn offered to write a letter to the editor in support of the Parent Child Center's request to the legislature.

7. The board agreed to adjourn at 6:37pm.

FY'17 Strategic Directions: a) Cycle of Donor Giving, b) Succession Planning, c) Capital Improvements, d) Programming, e) Measuring our Impact, f) Financial Stability

Next Board Meeting

5:00pm – 7:00pm

December 20, 2017

(Regular Board meetings are typically every 4th Wednesday of the month)