

LAMOILLE FAMILY CENTER  
BOARD MEETING , DECEMBER 19<sup>TH</sup>, 2018

ATTENDEES: NEAL FISCHER (CHAIR), MARILYN MAY, KERRI JOHNSTON, FLOYD NEASE (ED) EILEEN PAUS, CASJA SHUMACHER, SANDY PAQUETTE, DEAN BURNELL, (CFO) BRENDA CHRISTIE(MINUTES)

- 1) Neal called meeting to order at 5:10
- 2) Approved minutes of 11/28
- 3) There was a discussion of staff member's representation to the board last month.
- 4) Motion passed unanimously to amend the financial policy regarding the number of signatures needed to read as follows:  
"One signature is required on checks, except those checks over \$5,000, which require two signatures. \*  
\*However, routine checks (such as monthly BCBS Group Health premiums, or monthly LCMH sub-contract payments) over \$5,000 do not require two signatures, due to the predictability of the expense."
- 5) Dean presented final copies of recent audit
- 6) Floyd reported that the Holiday Project was a huge success, both the shopping day and adopt a family.
- 7) Floyd reported that the staff had had a holiday celebration, complete with "Yankee Swap" ....fun!
- 8) Dean reported that 18 staff members will receive cell phones for work purposes. A discussion ensued on funding and confidentiality.
- 9) We discussed Board Recruitment; this is ongoing. There are two people interested and Eileen and Kerri will follow up with their connections.
- 10) Motion passed to adopt vision statement of last month
- 11) Work on Mission Statement: Tentative as of Dec.19<sup>th</sup>;
- 12) Mission Statement: The Lamoille Family Center is a non-profit organization that promotes the well-being of Lamoille Valley's children, youth, and families, and helps them meet life's challenges through education, direct services and advocacy.

13) Meeting adjourned at 7:40.

**Next meeting will be January 23<sup>rd</sup>.**