**Lamoille Family Center Board of Directors**

**May 22, 2019 Minutes**

ATTENDEES: Neal Fisher (CHAIR), Eileen Paus, Cajsa Schumacher (Treasurer), Floyd Nease (ED), Sandy Paquette, John Duffy, Brenda Christie (Secretary), Dean Burnell (Business Manager), Adam Lory, Julia Skonicki (DD-Minutes)

ABSENT: Kerrie Johnson; Marilyn May (VICE-CHAIR)

1. Neal called the meeting to order at 5:08
2. Approval of Minutes from 4/24/2019 will happen in June meeting
3. Board voted to welcome new LFC Board Member Adam Lory
4. Salary Schedule – Floyd and Dean
	1. Floyd recommended using the FY19 surplus to jumpstart the salary schedule adjustments (Option 1 in the handout)
	2. Duffy made a motion for the Board to approve this recommendation. Brenda seconded the motion. The Motion passed.
5. FY ’20 Draft Budget – Floyd and Dean
	1. Floyd proposed a draft FY20 Operational Budget
	2. Sandy made a motion for the Board to approve the draft budget. Eileen seconded the motion. The Motion passed.
6. Leadership Team Tactical Plan – Floyd and Dean
	1. Floyd presented the Leadership Team Tactical Plan to the Board
	2. Floyd discussed Board-staff relations and proposed having a rotating ex-officio staff representation at beginning of Board meetings
	3. Board emphasized importance of posting Board agenda ahead of time and inviting staff members with plenty of notice
	4. Floyd will draft a letter to the staff and send to Neal
	5. Board approved
7. Core Values – Floyd and Dean
	1. Floyd presented the Core Values adopted by staff during their annual retreat
8. Shelter Home – Floyd
	1. Our temporary shelter home is not available anymore. Floyd asked the Board to think about any
9. Annual Meeting – Floyd
	1. Wednesday, June 26 (Board will meet at 4:00; Food starts 4:30; Speaker at 5:30)
	2. Board requested name tags for all attendees
	3. Meeting will include vote on slate of officers
		1. Eileen made a motion for the Board to approve the vote. Sandy seconded the motion. The Motion passed.
		2. Board nominated Neal Fisher (Chair), Cajsa Schumacher (Treasurer), Brenda Christie (Secretary) to continue in their positions; Sandy will check with Marilyn May (Vice-Chair) to see if she’ll want to stay in her position
	4. Guest Speaker discussion: Invite is sent and we are waiting to hear; Floyd will email the Board to let them know once it is confirmed
	5. Scott Johnson Leadership Award discussion
10. Board Membership – LFC Participant? LFC Staff Representative?
	1. Item moved to next meeting
11. Executive Director Report – Floyd
	1. Legislature voted to eliminate Reach Up Case Manger positions at all Family Centers. They also voted to keep $330K CIS money (surplus) in the budget. They also raised Child Care subsidy rates.
	2. Legislators also voted to give the Parent-Child Centers (PCCs) one-time money ($1M) and permanent increase ($1.3M) in the Master Grant Budget (to be divided among the 15 PCCs across the state). EDs will negotiate how it is distributed at the upcoming PCC Network retreat.
	3. There is a lot of discussion around the country and state regarding sustained funding for DULCE.
12. HLV (Healthy Lamoille Valley)
	1. Floyd recommended that LFC accept HLV as one of our programs
	2. Sandy made a motion for the Board to approve the draft budget. Duffy seconded the motion. The Motion passed.
	3. Board approved to make HLV a program of LFC
13. Morgan Stanley meeting is June 17 in the afternoon. Dean and Floyd will forward time as soon as it is confirmed
14. Meeting adjourned at 7:07PM

**Next Meeting: Board Meeting June 26, 2019 4:00PM**

**Annual Meeting June 26, 2019 (4:30PM Food; 5:30PM Speaker Starts)**