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Board of Directors' Meeting November 30, 2011

Present: Bryn Fisher, Karen Shea, Jeff Hunsberger, Dan Regan, Sandy Paquette, Ronna Ziegel, Bryce Breton
Staff: Scott Johnson, Becky Gonyea

1. Approve Previous Minutes

Ronna motioned to approve the minutes from October 26th. Jeff seconded. Motion passed.

2. Property Update

The LFC is still in communication with the church regarding purchase of their property.

Jeff motioned to go into executive session for the purpose of negotiating or securing real estate purchase options. Sandy seconded. Motion passed.

The board came out of executive session.

Jeff motioned to exercise the option on the Harvey property, giving Scott, Keith and Duffy the authority to negotiate the purchase of the property. Ronna seconded. Motion passed.

Scott reported Keith's sentiments (in his absence) to support exercising the option.

3. Training with Christine Graham

Scott shared Christine's proposal for board development regarding fundraising. This training will support the board's ability to fundraise and also help prepare for a capital campaign. She will address the steps to fundraising including identifying, cultivating, asking, stewarding, and thanking donors.

The training would take place during two board meetings, 2 hours each.

The board supports moving forward with this training.

4. Executive Director and Development Director Reports

Scott reported that the LFC health insurance plan will increase by 9.5% on January 1st. He is working with the LFC insurance broker to consider offering an additional high deductible plan with a lower premium and a Health Savings Account.

Three years ago the LFC was named by the Children's Garden to receive any remaining funds once its debt was paid after closing. The building was sold, debt has been paid, and a check should arrive soon.

Scott suggested that these funds be designated by the board to the LFC building account.

Jeff will give Scott contact info to send a thank you to the former board.

There have been a number of recent staff changes -

Matt Bouchard - new LINK Case Manager

Erin Carr - new Birth - 3 Child Care Mentor (new position with grant funding)

Jill Pearl - transitioned to Children's Integrated Services Program Manager

Candi Young - new CIS administrative support

Encouraging, Educating and Celebrating Families

A United Way Community Partner 

Cyndee Pelkey - left Learning Together
Leah Wiljhelm - reduced hours in CIS to take new position

Annual Appeal Calls - Becky asked whether board members would consider making thank you calls to donors from the annual appeal. This is a great way to thank donors and will help board members get more comfortable with engaging with donors. Board members agreed. Becky will send out a schedule for members to sign up.

The LFC has a number of activities happening over the coming weeks -

- Holiday Project - December 17th (let Wendy know if you would like to help)
- Adopt A Family (the LFC will match 25 - 30 families with donor groups who purchase gifts for them for Christmas)
- Johnson Winter Event - December 2nd and 3rd - the LFC will have a toy drop off box
- Stagline Performance at Lamoille Union High School - December 16th (a teen group performing to benefit the LFC - toy and cash donations)
- LFC Staff Party - December 19th at noon (board members are welcome)
- LFC Staff go to the Manor Nursing Home to do crafts and sing - December 21st at 10am
- Polar Splash - February 18th at Elmore State Park (LFC is the non-profit partner with the Morrisville Rotary for 2012 and will receive half the proceeds)

5. Adjournment:

Bryn motioned to adjourn the meeting. Duffy seconded. Motion passed

NEXT MEETING
December 21, 2011