Present: Bryn Fisher, John Duffy, Dot Reeve, Brenda Christie, Dan Regan, Peter Peltz, Katie Marvin, Ronna Ziegel, Sandy Paquette  
Staff: Scott Johnson, Charlie Teske, Becky Gonyea, Michele Sullivan-DuBois

1. Approval of Minutes  
Dan motioned to approve the minutes as amended. Duffy seconded. Motion passed.

2. Salary and Benefits  
VT Health Connect – Recommendation to Adopt a Plan  
Charlie and Scott provided an overview of the health insurance options available to the LFC and its employees, given that the LFC as a small business with less than 50 employees has to enter Vermont Health Connect.

Peter motioned that the LFC management offer a BC/BS plan of coverage at $425 per month per full-time employee defined @ 30 hours or more per week and pro-rated for part-time employees working more than 17.5 hours per week but less than 30 hours per week. Dan seconded. Motion passed.

3. Property Committee Report  
The property committee did not meet prior to the Board meeting. Scott and Becky will work on updating the financial information associated with a new property – utilities, maintenance, mortgage, etc.

The Board discussed whether partnering with another entity would be advantageous – affordable housing, another non-profit organization, etc.

The vacant lot directly to the right of the Hannaford store was discussed as a possible site for a new facility, although it may be too small.

Ronna motioned to move into executive session at 5:40pm to discuss a financial negotiation. Sandy seconded. Motion passed.

The board agreed to come out of executive session at 6:14pm. No action was taken.

Pall Spera has made contact with the owner of the DeCart building and they have indicated that they are not interested in discussing selling at this time.

4. Results Based Accountability  
View RBA Scorecard Version 3  
Becky led the Board through a tour of the Children’s Integrated Services Scorecard on the newly released Scorecard version 3.0.
5. **Other Business**
   a. **Development Director**
      **Staff survey**
      Becky distributed copies of a comparison of results from a staff survey conducted in January 2012 and July 2013. Overall, the results improved.

   **Upcoming Events**
   The Climb for Kids and Pumpkin Chuckin’ are this weekend. See Becky if you are able to help at either event.

   b. **Other**
      **United Way Update**
      Bryn and Becky met with the UW Board Chair and Executive Director on September 23$^{rd}$ and provided them with a letter stating the areas of concern discussed by the Board.

      **Child Care Staffing**
      Scott explained that the child care center has been short staffed recently, with its part time position (12 hours per week) vacant and a lack of substitutes. If anyone has ideas for substitutes, please let Scott know.

6. **Adjournment**
   Sandy motioned to adjourn. Brenda seconded. Motion passed.

**Follow Up/Action Steps**
Scott and Becky will work on updating the financial information associated with a new property

**Next Board Meeting**
October 23, 2013 5-7pm