

Lamoille Family Center
Board of Directors
July 25, 2018
Board Meeting - 5:00 – 7:00 pm
MINUTES

Present: Neal Fisher (Chair), Marilyn May (Vice-Chair), Cajsja Schumacher (Treasurer, had to leave early), Brenda Christie (Secretary), Sandy Paquette, Kerri Johnson.

Absent: Eileen Paus, John Duffy, Dixie Bolio, Janelle Germaine.

1. **Minutes** of the June 20, 2018 Board meeting were approved without changes.

2. Financial

a. FY' 18 unaudited Final Report:

Dean reported that the end of year budget balance stands at \$58,000.00, which is 49,000 better than the original budget. The surplus was primarily due to vacancy savings. The board voted to accept the report as final.

b. Portfolio report:

Dean gave the quarterly report on the performance of the LFC portfolio.

c. Send a Kid to Camp

Dean reported that the figures reported at the last meeting remain. This year we sent 63 kids to camp and raised \$20,000.00.

3. Strategic planning proposal.

There was a wide-ranging discussion about both the format (e.g. staff or no staff, location, expense) and the process. Floyd said he will send out a Doodle poll to Board members and start looking at possible facilitators. It was generally agreed upon that the retreat can take place at the Fitch Hill house that was generously offered by Marilyn May.

4. Board Member Volunteer Opportunities

a. Board Meeting Minute Taker

It was generally agreed that a search for a minute taker should be undertaken immediately, but until one is found Board Members will rotate the task.

b. LFC Events

Floyd reported that, while the staff is revisiting the four events (July 4 Parade book giveaway, Pumpkin Carving, Holiday Celebration and Royal Tea Party), it is hoped that LFC Board members will continue to participate, and perhaps do so more often.

c. Meetings with Donors

In anticipation of future meetings with Donors, Floyd asked if Board Members had an interest in participating in those meetings. Floyd said that he would prepare them with talking points and other information prior to the meetings. The Board responded positively to this.

d. Attendance at LFC Staff Meetings

LFC staff have expressed an interest in having Board Members attend Staff Meeting on occasion. The Board responded positively to this idea, and with regard to all of these opportunities, would like to have Floyd put out notices of these opportunities as far ahead of them as possible.

5. Other Business

a. Conflict of Interest Forms and Workers Comp Officer Exclusion Forms

Everyone at the meeting signed each of these forms. At the August 22 meeting, Dean will remind anyone who hasn't yet signed them.

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b. EAP Program

Floyd brought it to the Board's attention that Jeff Hunsberger, manager of the YAYA programs, had approached him about LFC purchasing Employee Assistance Program services. They appear to be a relatively inexpensive but could be a very useful benefit for LFC employees. The Board asked Floyd to get specific cost and portfolio information and bring it to the August 22 meeting of the Board.

FY '18 Strategic Directions: a) Cycle of Donor Giving, b) Succession Planning, c) Capital Improvements, d) Programming, e) Measuring our Impact, f) Financial Stability