**Lamoille Family Center Board of Directors**

**Minutes**

**Virtual Video Conference: Wednesday, January 27, 2021 5:00 – 7:00 p.m.**

ATTENDEES: Marilyn May, Floyd Nease (ED), Julia Skonicki (DD-Minutes), Sandy Paquette (Treasurer), Kerrie Johnson, Adam Lory, Dean Burnell (Business Manager)

ABSENT: Cajsa Schumacher, Brenda Christie (Secretary), Eileen Paus

1. Marilyn called the meeting to order at 5:13
2. Adam moved to approve the Minutes from 12/16/20 and Sandy seconded the motion. All who were present unanimously approved the motion.
3. Dean presented the Q2 financials:
4. Grants and foundations are slightly ahead of schedule
5. Our income is down more than we anticipated (fee-for-service)
6. Deferred donations from last year are helping (we deferred knowing we would need it this year)
7. Expenses are on pace; Gen Admin is up (partly because of COVID expenses that we received money for and then spent); Grand Total of Expenses are slightly up, which we anticipated.
8. Dean reviewed Q2 by Department, pointing out that COVID funds and deferred funds help fill holes in needed areas.
9. Dean reviewed the portfolio of investments and local cash and cashflow balances, noting that we are still in a good place with reserves.
10. Floyd gave an update on the Child Care, reporting that we have slowed the original timeline.
11. Let’s Grow Kids would have required us to have kids in the childcare by July 1 and we didn’t think that was enough time, so we returned the Let’s Grow Kids funding.
12. We had budgeted $10K to pay Reeva and the architects to create a design plan and will slow her hours to stretch them farther. The business owner will make an offer on the new building once they have secured another tenant. Discussions ensued about whether or not to move the architect plans forward, and it was decided to delay the architect’s planning process.
13. The Board agreed to revisit the idea of hiring the architects in three months but will put it on the agenda for every Board meeting just to touch base.
14. Floyd gave an Executive Director Report.
15. Gov Scott proposed getting rid of Child Development Division and the money that funds Children’s Integrated Services (comes from multiple departments) would go back to their original departments. These departments do not necessarily prioritize CIS. Many people are speaking up against this, including Reeva (former CDD Deputy Director.) Floyd will email the Board as he gets updates.
16. PCC Network pushing for an increase in Master Grant funding
17. Staff was very appreciative of the Holiday “Supplement”
18. We will receive Common Good Survey and will look at Staff Salary Schedule in the near future.
19. Marilyn discussed Board Recruitment
20. She will call Cajsa to check in. Sandy will call Cat and check in. We should be thinking about how to fill Board spaces.
21. A Participant of LFC is encouraged to be added to the Board. A “Mentor” Board member was recommended for that participant. Floyd will ask Leadership Team for suggestions. A stipend could be offered to the participant ($50 is suggested.)
22. Adam suggested a past employee.
23. Development Update:
24. Appeal, as of December, our Appeal is at the same amount as last year – a private donor has offered to match the first $5000 in sustaining donations; although we are not seeing many new sustaining donations, we are seeing a good amount of interest in LFC by local donors and businesses. BDBBQ has donated gift cards to incentivize donors – every Appeal donation means a chance to win a gift card to BDBBQ!
25. We were awarded the full $10K we asked for from Vail Epic Promise Grants and will use the funds to purchase technology that can connect us to our participants.
26. A private donor contributed $2K for us to show staff appreciation. We will surprise staff with Visa Gift Cards
27. Julia shared a working document displaying priorities voiced by Staff and Leadership Team. The next step is to come up with action plans for each priority. Julia will share and then will share the updated document with the Board before next meeting, when it will be included in the agenda.
28. Sandy asked that the books from the Addison County Parent Child Center be mailed to the Board members. Floyd will send the Board members an email about the books.
29. The meeting adjourned at 6:52 PM.

**Next Meeting:**

**Wednesday, February 24, 2021 5:00PM**