**Lamoille Family Center Board of Directors**

**Minutes**

**Virtual Video Conference: Wednesday, March 24, 2021 5:00 – 7:00 p.m.**

ATTENDEES: Marilyn May, Sandy Paquette (Treasurer), Kerrie Johnson, Eileen Paus, Adam Lory, Brenda Christie (Secretary), Reeva Murphy (Child Care Design Consultant), Dean Burnell (Business Manager), Julia Skonicki (DD-Minutes)

ABSENT: Floyd Nease (ED) (NOTE: A separate Executive Director report was sent to Board members before the meeting)

1. Marilyn called the meeting to order at 5:09
2. Sandy moved to approve the Minutes from 2/24/21 and Brenda seconded the motion. All who were present unanimously approved the motion.
3. Financial Update and Salary Schedule update (Dean):
4. Although we haven’t received the full report from Common Good, we received a snapshot and used that to summarize Salary Schedule changes.
5. If implemented, everyone would see an increase in their salary.
6. Last time we built the schedule are an average tenure of 6 years and currently it is 7 years. Dean presented the salary schedule changes based on a tenure of 7 years, so this number changes depending on the staff member’s tenure and their amount of education.
7. Increased wages would equal $72,000 in FY22 new costs (based on an average 6% raise). In FY23, it would cost an additional $59,000.
8. Dean presented the FY22 Budget first draft. Several funding expectations are estimated, with notes on how likely the number will be. We hope to have more up-to-date information by either April Board meeting or May/early June.
9. Child Care update (Reeva):
10. If we want to be part of the site hub in Johnson, the site needs to be secured. The philanthropist/developer interested in buying the building and is looking for anchor tenants right now. Until we secure the site, we cannot go after the significant funding. Then, the town could also go after grants and other funding. That step needs to come together before we move too much further. The plan is not on hold; we’re just slowing down the timeline.
11. A current bill that passed through the House and is moving on to a committee would significantly raise financial assistance for child care. This means the revenue stream for centers serving low to middle income families will significantly increase (higher rates and more families eligible.)
12. Reeva presented a summary of how she created the needs assessment, noting that she used the “average” number of families needing childcare and by using different “catchment areas” to include towns surrounding Johnson. She noted the data represents a need for infant and preschool spaces, but not toddler. The number of spaces needed varies a lot by market/area.
13. Discussion around transportation ensued. This would need to be covered in cost if we decide to focus on a larger catchment area. Reeva said it could be explored. Marilyn added that bussing parents would be a huge advantage.
14. The next step is to pull together Child Care providers and staff from the Early Childhood Programs from LFC to disuss collaboration and need for support.
15. Another next step is to create a timeline (Marilyn suggested considering ED transition.)
16. Development Update:
17. Appeal is coming to an end as of 3/31/21. We have surpassed FY19 and FY20 Appeal totals. New sustaining donations will equal $1584.48, which will be matched!
18. Ben and Jerry’s donated “goodie bags” full of toiletries and ice cream to give out to families who would benefit.
19. We received another round of Ipads and Boosters from our previous grant, which will be distributed to participants.
20. Private donor awarded us $30K for Kid to Camp Scholarships and another $35K in unrestricted funds.
21. Board Business:
    1. Board went into Executive Session
22. The meeting adjourned at 7:00 PM.

**Next Meeting:**

**Wednesday, April 28, 2021 5:00PM**