

Lamoille Family Center Board Meeting
March 23, 2022
5-7 PM

Meeting via Zoom

Attendees:

Marilyn May, Board Chair	Sandy Paquette, Treasurer	Brenda Christie, Co-Chair
Eileen Paus, Secretary	Kerrie Johnson	Pixie Loomis
Adam Lory	Kathleen James	Carol Lang-Godin, ED
Jeff Hunsberger, YAYA Manager (present for presentation)	Laura and Tim Stotz, Morgan Stanley (present for SM presentation)	Dean Burnell, Business Manager

Absent: no absent members

Meeting held through Zoom

Marilyn called the meeting to order at 5:05 PM

Agenda

1. Welcomes- Marilyn May, Board Chair
2. Morgan Stanley (SM) – Tim Stotz
 - a. The Stotz Broscious Group report (Prepared March 16, 2022); Tim comments that LFC as a non-profit has had steady financial growth and attributes not having to draw from this account as part of its success.
 - b. Stock Report reviewed, funds have been protected during this time of fluctuation from buying and selling stocks with a forward-looking approach. (eg: energy, cyber security, etc.)
 - c. Dean reports the cash flow at LFC is stable, leaving funds to grow with SM.
3. YAYA – Jeff Hunsberger
 - a. Jeff presented the YAYA program to the Board Members. YAYA is a smaller program/group at the LFC. Three grants provide funding to programs.

1. Prevention & Stabilization Services for Youth & Familiar (PSSYF) 2019 – 2021 Data. Billing for services goes through Medicaid. Provides services working with DCF.

2. Reach up grant: pays for personnel in the YAYA program, but not completely.

3. **VCRHP**: basic center grant (<20,000/year) provides funding for shelter parents (\$50/night). The goal is reunification with parents. (Separate from the PSSYF grant/program.) Housing in private homes is for a maximum of 21 days. Host receives a daily stipend for room and board.

b. In response to a Board member question regarding liability insurance for transporting youth; the LFC has an insurance policy for liability. This is required by the grants.

c. Capstone in Lamoille County heads the housing organization and is increasing the number of housing case managers. This will augment the work of the YAYA caseworkers for homeless youth.

d. Shelter is only available for ages 12 to 18 years in private (following background check) homes. Over 18 years the homeless only have the Lamoille Community Shelter.

e. The LFC provides dedicated point people to provide services in accordance with the McKinney-Vento Education for Homeless Children and Youths Program.

f. The youth voice is included in the treatment plan of care and if the youth is under 18 years old, parent permission/consent is obtained.

g. The LFC YAYA program works with the Laraway School on a case-to-case basis.

h. Having a YAYA staff person placed directly in area high schools creates new referrals in supporting students.

i. Wish list for YAYA program: Staff to provide Intensive Based Family Services through the LFC. This model offers intensive, home-based crisis intervention, and requires staffing for individual and family counseling, case management (12-18 months), and life-skills education for families. The program requires on staff a therapist and a case manager for every family that is served.

j. Parent Child Bill s.91 shared with Board Members for review.
<https://legislature.vermont.gov/Documents/2022/WorkGroups/Senate%20Health%20and%20Welfare/Bills/S.91/Drafts,%20Amendments,%20and%20Legal%20Documents/S.91~Katie%20McLinn~As%20Recommended%20by%20the%20Senate%20Committee%20on%20Health%20and%20Welfare~2-4-2022.pdf>

Senate Appropriations Amendment:

4. Financials – Dean Burnell, Business Office

- a. Review of 2023 budget in comparison to 2022 budget. The Integrated Grant has the potential for a larger grant amount in 2023.
- b. The CAP & Program Improvement Grant was a one-time grant, COVID related. This funding may be available for 2023.
- c. PIAG \$40,000 for 2022 will not continue to 2023. The VDH Prevention Coalition may have funding for prevention that may replace this amount.
- d. An application for the VT Children's Trust \$10,000 has been submitted for 2023 funding.
- e. In summary, there will be more information regarding grant funding in one month.
- f. Expenses being budgeted for 10% increase in healthcare insurance, increase in cost of new IT support subcontracted, and expenses going down for program, occupancy, general and building and grounds expenses.
- g. Review of health insurance and retirement funds. Pixie requests the Board review retirement benefit as it is currently provided and assess for improvement.
- h. Kathleen shares with the Board having a financial educator work with staff to provide information regarding how to increase their contribution toward retirement. Dean states Laura Stotz is able to work with staff members to provide information regarding their personal optimal retirement contributions.
- i. Sandy would like the Board to review the healthcare plan, assess the cost/needs for improving the health insurance plan. A survey could be given to the staff to understand their position with health insurance and retirement.
- j. Mileage reimbursement based on Federal calculation and was recently increased in January 2022; employees have not inquired about more mileage since the increase in cost of gasoline.

5. Review of Meeting Minutes for February 23, 2022 LFC Board Meeting

Pixie moved to accept minutes; Sandy seconded the motion. Board voted to accept the meeting minutes of February 23, 2022. Adam abstained secondary to absence at the last Board Meeting.

6. Questions and comments on reports
Executive Director March 2022 Report

Topics:

Staffing
Parent Child Center Network (PCCN)
Childcare Project
Building Maintenance Projects/Property
Programmatic Updates:
Healthy Lamoille Valley (HLV)
Youth & Young Adult Services (YAYA)
Early Childhood Programs

Carol reminds Board Members that are invited to attend the staff meetings that take place twice a month.

Child Care Center Project Update – Reeva Murphy

Business Plan
Center Name
Proposed Project Timeline
Projected costs and Sources (Financial Plan)

Development Report – Julia Skonicki

1. Annual Appeal and Report final mailing sent.
2. Kid to Camp Scholarship Program open to receive applications. There is \$30,000 available for this program.
3. Application for a grant from a private donor that supports our unrestricted funding each year. The Leadership Team is setting priorities for the organization as part of the grant application. Our three highest priorities are:
 - a. Assessment: Community Assessment and Self-Assessment as an organization
 - b. Staff Wellness and Professional Development
 - c. Continued work on developing the Therapeutic Child Enrichment Center
4. The Story Stroll is closed until Memorial Day Weekend due to mud season.

7. New Business

- a. Should next Board Meeting be in Person? The Board requests to continue meetings via Zoom considering new COVID variant.
- b. Board Retreat: Several Board members begin Strategic plan development and will meet with Carol to begin the process.
- c. Board Members: Reviewed new Board Member outreach to include parents and youth being supported/served by the LFC.

Meeting Adjourned at 7:05 PM

Next LFC Board Meeting: Wednesday, April 27, 2022 (5:00-7:00 PM)

DRAFT