

Lamoille Family Center Board Meeting
 August 23, 2022
 5-7 PM

Meeting via Zoom

Attendees:

Marilyn May, Board Chair	Sandy Paquette, Treasurer	Brenda Christie, Vice Chair
Eileen Paus, Secretary	Kerrie Johnson	Pixie Loomis
Carol Lang-Godin, ED	Dean Burnell, Business Manager	Julia Skonicki, Development

Absent: Adam Lory, Kathleen James

Meeting held through Zoom

Marilyn called the meeting to order at 5:10 PM

Agenda

1. Welcome – Marilyn May
2. Questions and Comments on Reports – Carol Lang-Godin, ED/Board
 - Carol provided the Board with an Executive Director Report for August 2022:
 - a. IT: The assessment of plan of work, starting September, with rbTechnologies has been established. Proposal for IT work fits budget.
 - b. Parent Child Center Network (PCCN): January Peer Review wrap up remains underway. August PCC meeting was in person.
 - c. Childcare Project: No meetings with Reeva this month. The Lamoille Family Center (LFC) Board to decide how to proceed.
 - d. Childcare and Lamoille County Mental Health (LCMH): Carol met with Michael Hartman, ED, last month; it will be 6 – 12 months before there is a finalized plan for building. Michael is confident an agreement with Copley Hospital for land can be developed. LFC and LCMH will continue to collaborate to develop childcare options.
 - e. Building Maintenance Projects/Property:
 - a. Staining of wood at entrance will be scheduled when pressure treated wood has more time to dry.
 - b. Bridge Street Property removal/salvaging of wood platform being scheduled.
 - c. VT Arborist met with Carol on July 25, 2022 to assess trees around LFC per request of building insurance; 8-9 trees will need to be removed. This is scheduled for September.
 - d. Preparing for Annual Meeting; staff and board vote on the two awards that go out. **1.** The LFC Core Values Award that is being renamed after Cecile. ^[LFC]~~[SEP]~~**2.** Scott Johnson Leadership Award ^[LFC]~~[SEP]~~
 - e. The Upward Bound/LFC Story Stroll was a success with over 100 people attending.
 - f. Julia and Carol met with Vail staff for the presentation of the Epic Promise funds check. Vail awarded \$25,800 to LFC. One other organization also received funding from Vail. The funds will be used to fill any gaps in the budget.
 - g. Carol is having first meeting with funders/donors as the new ED. Two completed this month.
 - h. Insurance representative is retiring in September and a new person will be assigned to LFC. Dean and Carol have met with the new representative.

- i. Dean is preparing for the Annual Audit.

Program Updates/Healthy Lamoille Valley (HLV)

- a. Brian is at the Community Center in Morrisville weekly engaging youth in activities. Brian is also working on trainings for school partners.
- b. Alison is leading a retailer outreach initiative.
- c. August reporting is heavy.
- d. UVM intern, Katie Hansen, has wrapped up her work.
- e. To receive updates on HLV is through the newsletter. To receive newsletter Email Jessica at Jessica@healthylamoillevalley.org.

Youth & Young Adult Services (YAYA) ^{SEP}

- a. LFC is in the 4th year of PSSYF Grant (4th year a bonus due to COVID). Reapplication due this year for the next three years of funding. The RFP will be available in September.
- b. New Leadership at VCRHYP with an anticipated audit; shelter work ends at the end of September.
- c. Start of new school year is busy time for staff.

Early Childhood Programs ^{SEP}

- a. Ashley continues to handoff EI caseload she has been carrying.
- b. Roll out of new Childcare Financial Assistance program (CDDIS) continues to pose challenges with system issues impacting the childcare providers and families.
- c. CIS work is supporting the NorthEast Kingdom group. Staff at this group of interested in using the data system utilized by LFC. A presentation on September 6, 2022 on the CIS data system is scheduled.

Development Report

- a. The bench in memory of Cecile has been ordered from Lamoille Woodcraft. Playsets are being researched for the yard following tree removal.
- b. A grant from the Green Mountain Fund was received, managed by Vermont Community Foundation, to fund Parent Education for the upcoming year.
- c. Staff and Board Photo directory available at:
https://www.canva.com/design/DAFFxJSQBwI/_LoPBkrUPEGZHzziry5wzg/view?utm_content=DAFFxJSQBwI&utm_campaign=designshare&utm_medium=link2&utm_source=sharebutton

Discussion on Reports:

IT support group, rbTechnologies, meeting took place and provided Carol and Dean an IT assessment report. There is an action plan being developed for optimal IT operations.

January Peer Review wrap up is being completed with a summary report write up from Carol. The PCC network is working on making the Peer Review a structured and peer supported process.

Carol; There has been a primarily conversation with Michael, Executive Director of LCMH about the childcare vision between LFC and LCMH. The childcare center will be located in a shared space providing childcare and LCMH services. LCMH will not be ready before next year to move forward with this project. Reeva's work would not be necessary, as LFC would not be actively working on the development of a new Child Care Center (CCC). The funds from Let's Grow Kids for CCC development will need to be returned should the LFC Board agrees to put a hold on the project until LCMH is ready to move forward. The Let's Grow Kids funds application can be submitted again in November 2022. The initial funds were obtained when Copley was planning to build a CCC with LFC providing the childcare and administration, Copley will no longer be involved in the building of a CCC. Employer support for childcare may be still be happening, Reeva could assess with this interest.

Motion:

Brenda moves to return the Lets Grow Kids' money (\$25,000 received, \$9,000 paid) and to place a pause on the childcare project until the Community Partner(s) clarify a vision for a CCC.

No discussion followed the motion.

Eileen Seconds the motion.

All Board members voted to accept the motion.

3. Minutes of the June 22, 2022 LFC Board Meeting – No July Meeting due to lack of quorum.

Motion to pass the Meeting Minutes from the June 22, 2022 LFC Board Meeting:

Kerrie moved to accept the meeting minutes from June 22, 2022.

Brenda seconded the motion.

The Board voted to accept the meeting minutes of June 22, 2022.

4. Annual Meeting planning (Save the date-September 14, 2022) – Julia

The Annual Meeting will take place over Zoom.

Officers in their current position are willing to continue in the upcoming year.

In person meetings will continue to be replaced with Zoom meetings. Meetings that are both in person and on Zoom have been found to be not efficient.

Motion:

Pixie moves to continue with the current slate of officer for vote at the annual meeting: Marilyn May, Board Chair; Brenda Christie, Vice Chair; Sandy Paquette, Treasurer; Eileen Paus, Secretary.

Brenda seconds the motion.

The Board voted to accept the motion.

Discussion of Annual Meeting:

Julia reviewed the agenda with the Board.

The Core Values Award, listed on website and initially given to Cecile is being renamed the Cecile Languerand Care Values* Award. Carol would like staff to have the opportunity to vote on this award in addition to the Scott Johnson Award. Carol will develop a voting mechanism for staff, leadership, and Board members to vote on the awards. Plaques will be created and ordered, however, may not be ready by the time of the annual meeting. Cecile's family will be invited to participate. Sandy will follow up with Julia regarding the ordering of plaques.

*The Core Values: Respect, Integrity, Compassion, Collaboration, Inclusivity, and Positivity.

The Vail group (Stowe Mountain Resort) have been active, engaged supporters, physically and financially. The key players in this organization have been invited to the Annual Meeting to receive the Outstanding Supporter of the Year Award. They have been asked to speak at Annual Meeting.

Julia shared an idea of having a panel among different partners from local agencies to demonstrate the importance and inclusion of community partners. Julia and Carol to further discuss and develop this plan.

With Board request, Julia provided people potentially interested in being a LFC Board Member.

Julia will be picking up the bench donated from a private donor in honor of Cecile. The bench will include a plaque in her honor and be placed on the LFC property.

5. Updates/discussion on Child Care above in Board Discussion on Reports.

6. Roe v. Wade Statement from LFC

Motion:

Kerrie moves The LFC Board to adopt the statement provided by the Vermont Public Child Center Network (VPCCN) in supporting pregnant persons' fundamental right to access reproductive health care.

Brenda seconded the motion.

All Board members voted to accept this motion.

This statement to be posted on the Lamoille Family Center (LFC) website and social media.

7. Conflict of Interest forms. To be mailed to Board members and returned to LFC.

8. September meeting – We usually meet just before the Annual Meeting to elect officers

Meeting adjourned at 6:40 PM.

Next Meeting: Wednesday, September 14, 2022, 4:00PM Zoom
Annual Meeting September 14, 2022, will begin at 4:30 PM Zoom