

Lamoille Family Center
Board Meeting
Wednesday, June 25, 2025
5:00 PM to 7:00 PM

Marilyn May, Chair	Sandy Paquette, Vice Chair, By-Laws Committee	Pixie Loomis, Strategic Planning (SP) Committee, By-Laws Committee
Michele Sullivan-DuBois, SP Committee, By-Laws Committee	Brenda Christie	Eileen Paus, Secretary

Virtual meeting via Zoom

Absent Board Members: Carol Lang-Godin, ED; Reeva Murphy, Strategic Planning (SP) Committee, By-Laws Committee; Christine Languerand, Treasurer; Iris Cloutier; Kerrie Johnson

The Lamoille Family Center (LFC) Meeting called to order by Marilyn May at 5:15 PM

Agenda:

1. Approve Minutes of May 28, 2025 Board Meeting - 5 minutes

Motion: Sandy moved to approve the meeting minutes for the May 28, 2025 Board Meeting. Pixie seconded the motion. The Board voted to accept the meeting minutes for the May 28, 2025 Board Meeting.

2. Nominations and Election of Officers - 30 minutes (Minutes should include specific wording for the Vermont Department of Labor to exclude officers from Workers' Compensation Coverage.)
 - Eileen will be stepping off the Board ending her term in August 2025.
 - Brenda reports she will be on the Board approximately one more year.
 - Sandy suggests this vote be put off until next month as positions are in flux; having a full Board present to review Officer positions is important.

- Pixie discussed the implementation of a Nomination Committee to identify candidates for the Board, expand the search process, and to establish an orientation process. Pixie, Michelle, and Sandy volunteered to be on the Nomination Committee. Sandy will reach out to Carol and Julia to attend the first Nomination Committee meeting for their knowledge of LFC supporters and to obtain ideas for this committee's process.
- The Nomination Committee is scheduled to meet the first Monday in July via Zoom.
- A potential new Board Member, a teacher in Lamoille County, will be outreached by Marilyn and Carol.
- Nominations and Election of Officers will be voted on at the July 25, 2025 Board Meeting.

Discussion: Marilyn states the Board Members have been referred to as the Board of Directors for 50 years. Carol and Dean feel this title should remain the same.

3. Strategic Planning Update - Report from By-Laws Committee - 30 minutes
4. Reports - 20 minutes

Executive Director Report June 2025

Highlights/Summary from the last month:

Staffing:

- One CIS Early Intervention Developmental Educator position has been offered, and background check is pending. More to come. Barb Strong is willing to wait to start her retirement to help with onboarding. We're very grateful she's so flexible.
- Sunshine Committee hosted a potluck lunch on 6/9 to welcome CG and Beth to LFC.
- JoHannah Duston who works in the YAYA program has given notice and will be ending employment at LFC on 7/4/25. Jo and her husband are moving to Colorado.

Parent Child Center Network (PCCN)

- Attended Early Education Services PCC Peer Review in Brattleboro.
- Attended four Executive Committee meetings.
- Attended the monthly PCC meeting in person in Randolph.
- Attended one PCC Innovations Conference wrap-up meeting.

General LFC Updates

- The Diversity, Equity & Inclusion Committee hosted a "Feed and Seed" event to

discuss Juneteenth and Pride month.

- Carol attended two BBF State Advisory Committee meetings, one Data and & Evaluation Committee meeting and one BBF Regional Leadership meeting.
- The LFC staff Committee working on the Family Leadership Council met once. We're planning an event for 8/6 to begin informing parents and caregivers about the Council.
- Current Parent Education opportunities: Drop-in Group for Parents & Caregivers of Teenagers starting 6/24. Jeff Hunsberger will be facilitating this. More info can be found on LFC's website.
- Completed an in-person water system survey with the Agency of Natural Resources
- LFC sponsored a training for childcare providers with Lamoille County Mental Health. Training was ARC: Attachment, Regulation and Competency which supports social emotional development.
- Dean and Carol met with all staff for the FY'26 Salary meetings. Thank you again to the Board for support of the adjusted salary schedule. Staff were incredibly appreciative of your ongoing support.
- We had our annual LFC Spring Cleaning Day in early June. We worked together to clean-up the building & grounds and then spent the afternoon together at Elmore State Park.
- Attended the Benefit Bake at American Flatbread. Thank you to Marilyn and Sandy for stopping in!
- Carol attended the annual CIS Institute along with several other LFC staff members.
- HLV has their Coaches Toolkits going to print next week. Jess received notification that her application renewal for Certified Prevention Specialist (CPS) was accepted. Em is awaiting her recertification notification. Carrie is applying for the new Associate CPS designation. Jess is completing a Train the Trainer for the Prevention Core Competencies Training.
- We are closely monitoring the Federal funding landscape and any implications it could have for LFC.
- ED self-evaluation will be ready for the June Board meeting.

2. 3. 4. Development Report

June 2025 Board Meeting

- The American Flatbread Stowe Benefit Bake for LFC was on **Thursday May 29**. We received \$330 from pizza sales and another \$275 in donations toward our general fund. Thanks to all who helped spread the word and to those who could make it! Thanks to all who are tabling on the 4th of July in Morrisville. The event is from 4-7pm and we have a simple craft for kids. Look for an email with specifics.

- You can view the Staff and Board Photo Directory by [following this link](#)
- Thank you for your important work!

The Board reviewed the report without follow up discussion or questions.

5. Old Business

6. New Business

- Eileen will not be able to attend the next Board Meeting. Pixie has volunteered to take the July Board Meeting Minutes.
- The employee Health Care costs are increasing. Last year the costs not covered in the budget were covered by LFC, not the staff. The budget always includes a 10% increase in health care costs. The Board will be informed of health care costs requiring an adjustment to the FY 2026 budget.
- Short discussion regarding the closing of The Copley Birthing Center and the impact on Lamoille Valley families. Medicaid cuts should also be considered.

7. Executive Session - not needed.

8. Meeting adjourned at 6:17 PM.

Next Meeting: Wednesday, July 23, 2025 5:00 - 7:00 PM